



Peel
Renewable
Energy

Metrology Procedure

PRO-000183 and Revision 0

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1. GENERAL

1.1 Scope

This Metrology Procedure: comes into effect on the day that is three months after the date on which the Authority publishes its approval under the Metering Code; applies to Code Participants and PRE; and covers the full extent of a Metering Installations.

1.2 Purpose

This Metrology Procedure is made under Part 6 of the Metering Code. The purpose of this Metrology Procedure is to provide guidance in relation: to the installation of Metering Installations on the Network; the measurement of electricity consumed or transported at a point on the Network; the collection and communication of Energy Data.

1.3 Definitions

Term	Description
Peel Renewable Energy	Peel Renewable Energy is a subsidiary of Zenith Energy Operations Pty Ltd , Zenith Energy Operations Pty Ltd includes, but is not limited to, the following subsidiaries: <ul style="list-style-type: none"> • Peel Renewable Energy Pty Ltd (PRE) • Peel Renewable Energy Genco Pty Ltd (PRE)
Access Contract	Means the Microgrid Electricity Transfer Access Contract published by PRE on its website from time to time.
Act	means the <i>Electricity Industry Act 2004</i> (WA).
Actual Value	has the meaning given in the Metering Code.
AEMO	means the Australian Energy Market Operator Limited.
AS	followed by a designation means a standard so designated published by Standards Australia Limited.
Authority	means the Economic Regulation Authority established under the Economic Regulation Authority Act 2003 (WA).
Business Day	means a day that is not Saturday, Sunday or a public holiday in Perth, Western Australia.
Code Participant	has the same definition in the Metering Code.
Connection Point	has the meaning given to it in the Metering Code and applies in respect of the Distribution System.
CT	has the meaning given in the Metering Code.
Current	in connection with the flow of Electricity, means the flow of Electricity in a conductor.
Customer	means a “customer” as defined in section 3 of the <i>Electricity Industry Act 2004</i> (WA).
Distribution Licence	means the licence DL7 issued to PRE by the Economic Regulation Authority.
Distribution System	has the same meaning given to it in the Act and applies to the electricity infrastructure owned and operated by PRE pursuant to the Distribution Licence at Peel Business Park.
End User	means the person supplied with electricity for the purposes of consumption at a Connection Point.
Energy Data	has the meaning given in the Metering Code.
Energy Data Verification Request Form	has the meaning giving to it in clause 5.20(1) of the Metering Code.
Estimate or Estimation	has the meaning given in the Metering Code.

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Term	Description
Good Electricity Industry Practice	means the exercise of that degree of skill, diligence, prudence and foresight that a skilled and experienced person would reasonably and ordinarily exercise under comparable conditions and circumstances consistent with applicable written laws and statutory instruments and applicable recognised codes, standards and guidelines.
Instrument Transformer	means a CT or a VT.
Meter	means a device which measures and records the production or consumption of energy or electricity production or consumption.
Meter Reading	means the collection of an Actual Value from a Meter.
Metering Code	means the <i>Electricity Industry (Metering) Code 2012 (WA)</i> .
Metering Installation	has the meaning given in the Metering Code.
Metering Installation Measurement Elements	means AS 62052.11, AS 62053.21 and AS 62053.22 as applicable.
Metering Point	has the meaning given in the Metering Code.
Metrology Procedure	means this document.
National Measurement Act	means the <i>National Measurement Act 1960 (Cth)</i> and any regulations made under that Act.
Network	means the Distribution System operated by PRE at the Peel Business Park in Nambeelup, Western Australia and that is not part of the electricity network owned and operated by Western Power.
PRE	means Peel Renewable Energy.
Registry	means the part of the metering database which contains Standing Data in accordance with the Metering Code.
Service Level Agreement	means a written agreement that sets out the terms and conditions under which PRE must provide Metering Services to a User, whether or not that agreement also contains other provisions governing the parties' rights, liabilities and obligations.
Scheduled Meter Reading	means the date on which a Meter is scheduled to be read in accordance with this Metrology Procedure.
Standing Data	has the meaning given to it in the Metering Code and comprises the items specified in Table 2 of the 4.3(1) of the Metering Code
Substitute or Substitution	has the meaning given in the Metering Code.
Supply	means the delivery of Electricity.
Trading Interval	has the meaning given to it in the Metering Code.
User	in respect of a Connection Point, means a person who has an Access Contract in respect of the Connection Point.
Validation	means validation in accordance with this Metrology Procedure.
Verification	means verification in accordance with this Metrology Procedure.
VT	has the meaning given in the Metering Code.

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2. PROVISION OF METERING INSTALLATIONS

2.1 Installation of Meters

PRE will design and install Metering Installations in accordance with the terms of a Service Level Agreement and this Metrology Procedure.

PRE will only design and install Type 4 Metering Installations, unless otherwise agreed pursuant to a Service Level Agreement.

2.2 Requirements under National Measurement Act and Use of Standards

Meters used in Metering Installations will comply with all applicable specifications or guidelines specified by the National Measurement Institute under the National Measurement Act and must also meet all requirements of Australian Standards and International Standards, including Metering Installation Measurement Elements AS 62052.11, AS 62053.21 and AS 62053.22.

CTs for Metering Installations must comply the requirements of AS 60044.1, AS 60044.3 (combined transformers) and must also comply with any applicable specifications or guidelines specified by the National Measurement Institute under the National Measurement Act.

VTs for Metering Installations must meet the requirements of 60044.2 (Inductive VT), AS 60044.3 (combined transformers), AS 60044.5 (Capacitor VT) and AS 1243 (three-phase VT) and must also comply with any applicable specifications or guidelines (including transitional arrangements) specified by the National Measurement Institute under the National Measurement Act.

CTs and VTs will comply with the then current Australian Standards or International Standards described above that applied as at the date of installation.

Meters used at a Connection Point will have a valid pattern approval issued under the authority of the National Measurement Institute or, until relevant pattern approvals exist, a valid type test certificate issued by a National Association of Testing Authorities (NATA) accredited laboratory, or a body recognised by NATA under the International Laboratory Accreditation Cooperation (ILAC) mutual recognition scheme.

A visible display will be provided to display, at a minimum, the cumulative total Energy for each register measured by that Metering Installation.

Any programmable settings available within the Metering Installation, or any peripheral device that will affect the resolution of displayed or stored data, must meet the relevant requirements of AS 62052.11, AS 62053.21 and AS 62053.22 and must comply with any applicable specifications or guidelines specified by the National Measurement Institute under the National Measurement Act.

2.3 Energy Data

Interval periods in respect of Energy Data will be based on Trading Intervals or parts of a Trading Interval:

- the end of each interval for a 15-minute interval period must be on the hour, on the half-hour and on each quarter of an hour (Perth time); and
- the end of each interval for a 30-minute interval period must be on the hour and on the half-hour (Perth time).

2.4 Alarm Settings

Where a Meter supports alarm functionality, PRE will enable the following alarms:

- power failure / Meter loss of Supply for instrument transformer connected Metering Installations only;
- VT or phase failure;
- cyclic redundancy check error; and

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- time tolerance.

3. MINIMUM SERVICES

3.1 Routine testing and Minimum Service Levels

PRE will ensure that the Meters on its Network are systematically sampled and tested for accuracy in accordance with AS 1284.13.

4. ENERGY DATA

4.1 Energy Data Storage

Energy Data will be stored in the Metering Database, in accordance with the Metering Code.

Discrepancies between Energy Data held in a Metering Installation and the Energy Data held in the Registry will be resolved in accordance with clauses 4.4 and 4.5 of the Metering Code.

4.2 General Validation, Substitution and Estimation Requirements

PRE will Validate, Substitute and Estimate in respect of Energy Data in accordance with the Metering Code.

4.2.1 PRE will undertake Substitution in the following circumstances:

- Where PRE becomes aware of a failure of the Meter that affects the quality of the Energy Data.
- If better Actual Value is unexpectedly recovered from the Metering Installation and a final substitution has been undertaken in accordance with paragraph (a), PRE must replace the final substituted Energy Data with the Actual Values and maintain a record of the reason.
- PRE must undertake final Substitutions following a Meter replacement.
- If a User notifies PRE that the Energy Data is erroneous and that a final Substitution is required.
- PRE may replace existing final Substituted Energy Data with new final substituted Energy Data in accordance with this Procedure.
- Where PRE has found Actual values to be erroneous.

Substitution and estimation types will be undertaken in accordance with Appendix 3 of the Metering Code

4.2.2 Summary Table of Substitution and Estimation Types

Type	EST or SUB	Short Descriptor
Type 12	SUB	Calculated
Type 14	SUB	Like Day
Type 15	SUB	Ave Like Day
Type 16	SUB	Agreed
Type 17	SUB	Linear
Type 18	SUB	Alternative
Type 51	SUB or EST	Previous Year
Type 52	SUB or EST	Previous Read

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Type 53	SUB	Revision
Type 54	SUB	Linear
Type 55	SUB	Agreed
Type 56	SUB or EST	Prior to First Read - Agreed

4.3 Meter Reading

PRE will read not less than 95% of commissioned Meters every morning by 9am Perth time. Energy Data will be transferred to the Metering Database no later than two Business Days after the date for a Scheduled Meter Reading.

Monthly delivery of validated meter reading data for everyday in prior month for 98% of commissioned meters, or where necessary, up to 2% of substituted, or estimated data, by the 5th Business Day of each month

4.4 Standing Data

PRE will store Standing Data in respect of a Metering Installation in accordance with the requirements of Table 2, clause 4.3(1) of the Metering Code.

Where PRE receives a request to provide Standing Data to a Customer, PRE will provide such data in accordance with 5.17 and 5.17A of the Metering Code.

4.5 Energy Data Verification Requests

Where a Code Participant requests Verification of Energy Data under clause 5.20(3) of the Metering Code using an Energy Data Verification Request Form, PRE must use all reasonable endeavours to verify the Energy Data, and inform the requesting Code Participant of the result of the Verification and provide the verified Energy Data to that Code Participant:

- as soon as possible after completing the verification; and
- in accordance with 5.20(4)(b) of the Metering Code, no later than 5 Business Days after receiving the Energy Data Verification Request Form, or in accordance with the applicable Service Level Agreement.

5. TEST AND AUDIT REQUESTS

Where a Code Participant reasonably requests a test or audit of:

- the accuracy of a Metering Installation; and
- the Energy Data from the Metering Installation; and
- the Standing Data for the Metering Installation,

PRE will conduct a test or audit in accordance with the request, this Metrology Procedure, and any applicable Service Level Agreement.

Where the request is to assess the accuracy of the Metering Installation, the Metering Installation will be tested in accordance with clause 3.9 of the Metering Code to ensure compliancy with the applicable accuracy requirements.

If a test or audit shows that the accuracy of the Metering Installation or information from a Meter associated with the Metering Installation does not comply with the requirements under the Metering Code, PRE must:

- advise the affected parties as soon as practicable of the errors detected and possible duration of the existence of the errors; and

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- restore the accuracy of the Metering Installation in accordance with the applicable Service Level Agreement; and
- (acting in accordance with Good Electricity Industry Practice) make corrections to Energy Data, up to a maximum of 12 months before the test of audit, to take account of errors referred to in sections 6.3.1 and 6.3.2 and to minimise adjustments to the final settlement account.

The original stored error correction data in a meter must not be altered except during accuracy testing and calibration of a Metering Installation.

A Code Participant must not make a request under clause 5.21(1) of the Metering Code that is inconsistent with any Service Level Agreement.

6. CHARGES

PRE may only impose a charge for the testing of the Metering Installation, or auditing of information from the meters associated with the Metering Installation, or both, in accordance with the applicable Service Level Agreement between it and the User.

7. SUBSTITUTION FOR METERING INSTALLATIONS

7.1 Substitution Rules

PRE will apply the following rules when performing a Substitution:

- PRE will obtain clear and concise identification as to the cause of any missing or erroneous metering data for which Substitutions are required.
- For Connection Points where embedded generation is installed PRE may:
 - directly undertake type 12 Substitutions if metering data has failed Validation.
 - undertake type 16 or 18 Substitutions following consultation and agreement with the affected User that the substituted metering data is an accurate reflection of the Energy Data concerned.

If Energy Data cannot be collected from a Metering Installation or Substituted within the required timeframes, PRE may undertake type 19 Substitutions as an interim until Energy Data can be collected from the Metering Installation or Substituted.

PRE may only undertake Substitution types 14, 15, 16, 17 or 18 where Substitution types 12 and 13 are not applicable or cannot be carried out.

PRE may perform all Substitution types except type 16 or 18 without the agreement of the affected User. PRE may change the quality flag to an existing type 16 or 18 Substitution without seeking further agreement from the affected User.

PRE must notify the affected User within two business days of the Substitution being carried out. Notification is to be achieved via the applicable Energy Data file.

PRE must ensure that all Substituted Energy Data is replaced with Actual Values when it becomes available.

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7.2 Substitution Types

Type 12 - Calculated

To perform a type 12 Substitution, PRE must calculate the Energy Data to be Substituted where they relate to a single unknown feed to a node based on the other known energy flows to or from that node.

Type 14 - Like Day

To perform a type 14 Substitution, PRE must Substitute missing or erroneous Energy Data using the nearest equivalent day or like day method, as detailed in Table 1.

TABLE 1

TYPE 14	
Substitution Day	Nearest Equivalent Day or Like Day (in order of availability)
Monday	Monday ##
Tuesday	Tuesday## Wednesday## Thursday## Wednesday# Thursday#
Wednesday	Wednesday## Tuesday# Thursday## Thursday# Tuesday##
Thursday	Thursday## Wednesday# Tuesday# Wednesday## Tuesday##
Friday	Friday##
Saturday	Saturday##
Sunday	Sunday##
Substitutions for like day to be as detailed above, unless:	
(a)	No Energy Data is available on the first listed day, the next listed preferred day is to be used. If there is no other suitable listed day, or no Energy Data is available on any of the listed days type 15 Substitution must be used.
(b)	The Substitution day was a public holiday, in which case the most recent Sunday is to be used.
(c)	The Substitution day was not a public holiday and the listed day is a public holiday, then the next listed preferred day that is not a public holiday is to be used.
#	Occurring in the same week as the Substitution day.
##	Occurring in the week preceding that in which the Substitution day occurs

Type 15 - Average Like Day

To perform a type 15 Substitution, PRE may Substitute for the missing or erroneous Energy Data using the average like day method, as detailed in Table 2.

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Table 2

TYPE 15
<p>The Energy Data to be Substituted will be calculated using an average of the Energy Data from each corresponding Interval from the preceding four weeks, or any part of those. This averaging technique may be applied in either of the following ways:</p> <ul style="list-style-type: none"> (a) Where the averaged Energy Data is used to provide the value for the Energy Data requiring Substitution. (b) Where the averaged Energy Data is used to provide the profile and is scaled to a pre-determined consumption value for the Energy Data to be Substituted.

Type 15 Substitutions must not be used for public holidays.

Type 16 - Agreed Method

Where PRE is required to undertake Substitution for any period greater than fifteen days, PRE must consult and use reasonable endeavours to reach an agreement with the applicable User. This may include changes to existing Substitutions for any period where those affected parties have directed that as a result of information from or about the applicable site or End User, the original Substitutions are in error and a correction is required.

Type 17 - Linear Interpolation

To perform a type 17 Substitution, PRE may Substitute Energy Data for consecutive intervals up to, but not exceeding two hours, by using simple linear interpolation.

Type 18 - Alternative

To perform a type 18 Substitution, PRE may use an alternative method of Substitution subject to agreement with the relevant User. The specifics of this Substitution type may involve a globally applied method or a method where an adjusted profile is used to take into account local conditions that affect consumption (e.g. local holiday or End User shutdown), or where alternative Energy Data may be available for quality checks and minor adjustments of an estimated profile, such as using Register data.

8. GENERAL DATA VALIDATION REQUIREMENTS

Validation requirements for all Meters

PRE will manage systems and processes in accordance with Appendix 2 of the Metering Code.

9. VALIDATION AS PART OF THE REGISTRATION PROCESS

Validation of Metering Installations with Remote Acquisition of Energy Data

PRE will carry out the following Validations after any installation or change to a Metering Installation prior to the distribution of any Energy Data:

- for instrument transformer connected Metering Installations, the Metering Installation is recording Energy Data correctly.
- for whole current Metering Installations, the Energy Data correctly pertains to the Metering Installation.

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